

Town of Sahuarita

375 W. Sahuarita Center Way
Sahuarita, Arizona 85629
520-822-8866
<http://www.sahuaritaaz.gov>



Single Family Residence from Model Plan Submittal Checklist

The following items are required and submittals must be complete before accepted for review.

For current codes and amendments please visit our website at: <https://sahuaritaaz.gov/207/Building-Code-Information>

- Submit Application Online** <https://aca.accela.com/TOS/Default.aspx>
 - Create user profile online, directions on website
 - Complete all information and submit all of the following required documents on website
- Site Plan (PDF)**
 - Site plan with model number, elevation and options
 - Site area square footage must be shown
 - Show location of proposed residence, walls and utilities
 - Provide the nearest upstream manhole elevation, the finish floor elevation and state if a backwater valve is required or not on the site plan
 - Sidewalks and driveways must be shown. Indicate square footage
 - Setbacks, easements and site visibility triangles must be marked on all sides of property
 - For all lots that are not mass graded, the following is required:
 - Show grading limits
 - Show total grading square footage of all improvements
 - A Type I Grading Permit (including permit checklist items) is needed if the development envelope is 14,000 square feet or greater; or for clearing, brushing or grubbing of an area of less than 14,000 sq ft. Submit drawings directly to Public Works for grading plan approval.
- Pima County Authorization to Discharge (PDF)**, if connected to Pima County's sewer system

Notes:

- A model plan permit must be approved by the Town of Sahuarita Planning and Building Department before a site plan permit will be issued.
- Model homes open to the public require a zoning clearance for the model complex site plan. Please contact Planning & Zoning at 520-822-8855 for further assistance.
- If special inspections are required, the special inspection registrant must be on the Town of Sahuarita's approved list on website.
- Fire sprinkler requirements are based on the fire flow for the subdivision per 2018 International Fire Code section Table B105.1.
- During construction, fire flow and fire access are required before combustible materials are permitted on site.
- Prior to the first home or model home being permitted for a subdivision, verification of grading permit and discharge authorization will need to be reviewed and confirmed by Public Works. Please contact Public Works at 520-344-7100 for further assistance.